

## KINGS CLIFFE PARISH COUNCIL

The monthly meeting of the Parish Council was held Thursday 9<sup>th</sup> June 2022 at 7.30 pm at Kings Cliffe Active.

**22/050 Declarations of Interest:** Vice-Chairman M Day declared a pecuniary interest in **NE/22/00634/FUL** Proposed demolition of redundant farm buildings, construction of new hardstanding, and provision of static caravan to serve as temporary accommodation for essential agricultural worker. Land OP0069 TL0096 **Morehay**

**22/051 Present** Chairman A Howard, Vice-Chairman M Day, Councillors, R Meadows, R Brown, and D Balmer, R Isaac, M Wharton, Cllr G Smid, Cllr T Copeland & J Atkinson Cllr and 4 members of the public.

**22/052 Apologies for Absence:** Cllr G Holland

### **22/053 Chairman's Report – For Information Only**

**Jubilee Success** – The Parish Council, would like to thank on behalf of the Kings Cliffe, everyone who worked hard to organise these celebrations and made them happen and also the unbelievable turn out from the whole village in supporting the numerous activities. We are sure the 4 days of celebrations have not only brought the village together but helped people meet new people - and indeed got to know each other better !!! This was Kings Cliffe at its Best!

### **22/054 Minutes of the Meeting held on the 12<sup>th</sup> May 2022**

Proposed: Councillor R Isaac      Seconded: Councillor G Smid

### **22/055 Any Matters Arising**

The Chairman and Councillors met with the developers of the Old Endowed School to discuss their proposition for the renovation of the former Kings Cliffe school on the 9<sup>th</sup> June.

### **22/056 Accounts Payable**

Clerk's Salary June £450.00 (May Expenses £47.20)	£497.20
KCA Room Hire 12 <sup>th</sup> May 2022	£20.00
D Shaw – Cemetery & Church Grass Cut April	£570.00
Splashweb – Renewal Hosting Nov 2021-April 2022 & Domain	£69.00
Robert J Goodson – Commercial Insurance May 2022 (£751.67) till 31 <sup>st</sup> May 2023	£829.85
E-On Quarterly Maintenance till 30 <sup>th</sup> June 2022	£580.80

Clerk to seek authorisation for the transfer of funds from the Lap & Leap Funds

Proposed: Councillor R Brown      Seconded: Councillor T Copeland

### **22/057 Financial Position**

Current £55,512.52:

Deposit £70,350.33: (£51,757.15) of this is for the Village Field (**Hypothecated Reserves**)

Bequest Account Re: Cemetery £842.49 (**Hypothecated Reserves**)

Nationwide Business 95 Day Saver:Section106Lap&Leap (**Hypothecated Reserves**)£61,313.95 as of 31/3/22 (Statements Annually)

Cambridge Building Society Saver:Section106Lap&Leap (**Hypothecated Reserves**) £60,179.82 as of 31/12/22 (Statements Annually)

Income: Precept

### **22/058 Audit of Accounts 2021/2022 & Annual Return 2021/2022**

The following statement, as recommended by our Internal Auditor NCALC, was agreed:

Clerk

As the Council does not have the Power of General Competence, the council should detail the Power that allows them to act for each payment in the minutes and cash book. I believe that NCALC will be able to provide your clerk with a good list. This ensures that Council does not act beyond its powers. 2. I understand that a quarterly VAT reclaim is in the pipeline. I note from the March 2022 minutes: 21/230 Grants to Village Organisations Four application were considered: Sarah Sherriff – Junior Netball £900 plus VAT £1080.00 Kings Cliffe Active £790 plus VAT £948.00 Kings Cliffe Active Football Club £1,000 Totalling £2690 plus VAT and it was agreed the invoices will be sent to Kings Cliffe Parish Council for VAT purposes. Proposed: Councillor: M Day Seconded: Councillor: R Isaac Only invoices addressed to the Parish Council may reclaim the VAT for services provided by the Parish Council. I attach the HMRC notes for your guidance: Local authorities and similar bodies (VAT Notice 749) - GOV.UK ([www.gov.uk](http://www.gov.uk)) 3. The council has a risk assessment in place; however, it has not been minuted as approved. The following must be reviewed and minuted at least annually, insurance, asset register, risk assessments and internal control procedures. 4. The annual budget should be on the website for public view and council should compare their financial position to the budget projections regularly throughout the year. 5. Internal control reports should be minuted when reported to council. 6. At the first meeting of the Council following the election, the Council did not appoint a chairman as its first item of business (LGA72S15(2)&34(2). This must also be done at each Annual meeting of the Parish Council. NB: This is a different meeting to the Annual Parish Meeting which was held in May too. 7. I would strongly recommend that Council purchases the latest edition of Arnold Baker on Local Council Administration, especially as your clerk is not qualified as there is so much legislation that councils have to abide by. The Practitioner's Guide is updated annually and will also assist with the Audit Regulations 2015 it is attached to this email for reference.

Proposed: Councillor: J Atkinson      Seconded: Councillor: M Howard

The Annual Return has been completed and was signed by the Chairman and Clerk will send PKF Littlejohn, the External Auditors.

Proposed: Councillor: M Howard      Seconded: Councillor: J Atkinson (the proposal was carried)

The following statutory statement is minute below: -

'Internal Audit has been performed with reference to the Governance and Accountability for Smaller Authorities in England – A Practitioners Guide (March 2016).

**22/059 Planning Applications - <https://publicaccess.east-northamptonshire.gov.uk/online-applications/>**

**NE/22/00612/TCA** - Small clump of Scots Pine trees - to remove. **Hall Farm, 1 Hall Yard Kings Cliffe. No Objection**

**NE/22/00634/FUL** - Proposed demolition of redundant farm buildings, construction of new hardstanding, and provision of static caravan to serve as temporary accommodation for essential agricultural worker. Land OP0069 TL0096 **Morehay Cllr M Day declared a non-pecuniary interest.** Agree in principle but would like to comment that this application should be time limited as future viability of the associated project and that the services should be buried in the ground.

**NE/22/00494/FUL** - Addition of roller shutter doors to existing oak framed garage; and cladding to existing fence and railing in oak to match garage. **4 Church Walk Kings Cliffe. No Objection** in principle we would prefer to see traditional wooden doors with the existing structures modern shutter door which fits in with the existing structure.

**NE/22/00576/FUL** - Proposed pair of semi-detached dwellings. Land Adjacent to Rear of **43 West Street Kings Cliffe. No Objection**

**NE/22/00266/FUL** - Change of use of Land West of Jacks Green, at **Rockingham Forest Park. Strongly Object.** The application for 80 lodges almost triples the current operation. We believe that with the significance of this application to the local area the deadline should be significantly extended. We are concerned about the effluent disposal to Kings Cliffe, and the lack of clarity as to why this is the case, we are concerned about the capacity of King Cliffe sewage waste and the impact this could have on Kings Cliffe.

We are concerned about the scale of this development with 136 lodges on the infrastructure this would have on the local area. We are also concerned that there is no Transport Assessment reported in the plans.

**Planning Applications granted by NNC**

**NE/22/00383/ADV & NE/22/00371/LBC** - Installation of new projecting signage at **68 West Street, Kings Cliffe**

**NE/22/00321/FUL** - Erection of new garden room and outdoor swimming pool. **The Old Wheatsheaf, 56 Park Street, Kings Cliffe**

**NOTICE OF REFUSAL**

**NE/22/00193/FUL** - Erection of storage building and construction of access to highway. TL0196 OP5168, **Bridge Street, Kings Cliffe**

**22/060 Plan Scope and Issue Consultation**

North Northants Council held a Strategic Plan Scope and Issue Consultation which started on Monday 28<sup>th</sup> March and closes 5 pm on Monday, 23<sup>rd</sup> May 2022. This will replace the North Northamptonshire Joint Core Strategy.

**22/061 Reports from our Representatives**

Neighbourhood Plan Website – This was agreed to no longer renew the hosting and domain for the website and to upload this onto our new website. Clerk to liaise with Cllr T Copeland

**22/062 Highways (Roads, Drains, Flooding)**

Cllr R Brown has drafted correspondence regarding our complaint that is outside of our control regarding the state of the village's road and pavements to be sent to the Unitary Councillors and Highways regarding the condition. We also would urge parishioners to report any road and pavements through Street Doctor: [FixMyStreet \(northamptonshire.gov.uk\)](http://FixMyStreet(northamptonshire.gov.uk)). Cllr R Brown to forward data from [FixMyStreet \(northamptonshire.gov.uk\)](http://FixMyStreet(northamptonshire.gov.uk)) to the Clerk.

**22/063 Elephant Trap**

No update as yet.

**22/064 Village Sign** - During the Jubilee Celebrations, various activities raised funds for the Village Sign, which is being made by Glyn Mould. Glyn has lived in the village for many years and it is great that as a village whose history is tied to the 'Wood Industry' that we still have a resident carver. It is intended that the Sign be placed on the green in Park Street, opposite the former site of the Endowed School, subject to permission from North Northants Council. The cost of the sign is £2500 and we hope that the village will be able to raise these funds – at present around £1500 has been raised. Any donations should be may be sent by cheque or bacs. Please contact The Clerk. Clerk to contact ENC regarding permission to erect this sign.

**22/065 Kings Cliffe Gardeners Association – Flower Displays and Tree Planting**

Various locations around Kings Cliffe the gardener's association have place galvanised plant pots which they will maintain.

**22/065 Defibrillators**

Emergency Plan – It is hoped that the next defibrillator will be in place by the time over the next few weeks on the Village Shop, in West Street, thanks to the kind permission of the owners of the shop. We are now looking for another site, each defibrillator needs to be accessible to the public and needs a source of electric, and outside wall – where it would be visible would be ideal. Any suggestions please contact the Clerk. Subcommittee to arrange a meeting.

**22/066 Amenities Sub Committee**

Allotments to be monitored regarding the non-cultivated plots as there is large waiting list for allotment plots. For those not cultivated notice will be serviced.

**22/067 Burial Board Report**

Clerk to confirm top left of the cemetery to be kept as a meadow and grass cutting to be monitored. Clerk is awaiting a schedule of cuts for 2022. Cemetery Bins – confirmation of who is placing these out for the bin collections.

Clerk  
Cllr T  
Copeland

Sub-  
Committee  
Clerk

Clerk  
Cllr R  
Meadows

**22/068 Gazette entry – July 2022**

Discussed and Agreed.

**22/069 Police: Crime Report/JAG**

No report received.

**22/070 Correspondence Received**

Malting Green – permission has been granted for this to be used for the Duck Race on Saturday 2<sup>nd</sup> July 2022.

Signed \_\_\_\_\_

Date \_\_\_\_\_