Kings Cliffe Parish Council

The Monthly meeting of the Parish Council was held on Thursday 13th July 2023 at 7.30 pm at Kings Cliffe Active.

Request to Speak - Charles Tomalin from Wildplaces spoke to the Parish Council about the proposed hedgerow in the village field the aim of which would create a wildlife corridor between Millenium Wood and the Railway Cutting.

23/288 Declarations of Interest - Chairman A. Howard declared a non-pecuniary interest in planning application NE/23/00598/FUL and a pecuniary interest in planning applications NE/23/00647/PNA and NE/23/00646/PNA. Vice-Chairman M. Day declared a non-pecuniary interest in planning application NE/23/00567/TCA

23/289 Presents: Chairman A. Howard, Vice-Chairman M. Day, Cllrs J. Atkinson, D. Balmer, T. Copeland, G, Holland, R. Isaac, G. Smid, M. Stewart + 2 Members of the Public

23/290 Unitary Councillors: All Unitary Councillors were invited, none attended.

23/291 Apologies for Absence: Councillors R. Meadows and M. Tank

23/292 Chairman's Report

None

23/293 Minutes of the Meeting held on 8th June 2023

Proposed: Councillor M. Stewart Seconded: Councillor R. Isaac

23/294 Any Matters Arising

S106 Lap & Leap – We still have not received a reply from Stacey Wylie regarding the transfer of funds. The Clerk received a questionnaire from NCC which asked if we had had any trouble accessing the S106 funds. The Clerk replied to the questionnaire stating the problems we were having and how it was affecting the Parish Council financially.

23/295 Accounts Payable

Clerk Salary and expenses (room hire)	£487.50
Npower	£681.91
Cliffe Fest Grant	£500
Miracle Design and Play	£580.80
Ian Hetherington (Marquee deposit return)	£1000
Cllr. T. Copeland expenses (Defib Warehouse)	£80.80
Kings Cliffe Property Maintenance	£470

Proposed: Councillor J. Atkinson Seconded: Councillor T. Copeland

23/296 Amounts Received

Burial Board £590 Marquee Hire + Deposit £1200

23/297 Financial Position

Bank Balances: As of 6th June 2023

Current £53,043.45:

Deposit £70,650.95: (£51,757.15) of this is for the Village Field (Hypothecated Reserves)

Bequest Account Re: Cemetery £845.52: (Hypothecated Reserves)

Nationwide Business 95 Day Saver:Section106Lap&Leap (Hypothecated Reserves)£62,342.68 as of 31/3/23 (Statements Annually)

Cambridge BuildingSocietySaver:Section106Lap&Leap (**Hypothecated Reserves**) £60,482.94 as of 31/12/22 (Statements Annually)

23/298 Audit of Accounts Update

It was reported that as our Internal Auditor was unable to undertake the audit of the accounting information following our last Parish Council meeting ,the internal audit the accounts have been passed over to Stephenson Smart to complete. This may result in a delay to the final audit of the accounts for the 31st March 2023

23/299 Planning Applications - https://publicaccess.east-northamptonshire.gov.uk/online-applications/
NE/23/00598/FUL - Part two storey, part single storey side and rear extension, part attic conversion over existing garage, extended porch, PV panels to the west facing pitched roofs, new garden wall and greenhouse - 2 Howards Meadow Kings Cliffe PE8 6YJ. Recommend Approval (Support)

NE/23/00551/FUL - Refurbishment and alteration works to existing dwelling and the construction of link building leading to existing WC outhouse - 1 Park Street Kings Cliffe, PE8 6XN WITHDRAWN NE/23/00552/LBC - Refurbishment and alterations works to existing dwelling to include removal of lightweight partitions to form new layout; removal of 1no. assumed structural wall (between existing GF bathroom and kitchen); replacement of inadequate and unsafe services; repairs and consolidation to structure and other elements such as windows and doors; removal of existing Front Elevation doors and replacement with windows to match the existing; refurbishment of existing finishes such as new sanitaryware and kitchen; 2 new conservation roof lights and construction of new link building to provide enclosed access to an existing WC outhouse - 1 Park Street Kings Cliffe Peterborough PE8 6XN WITHDRAWN

NE/23/00567/TCA - T1 weeping silver birch - to prune; T2 cherry - prune or remove, T3 red acer - prune, T4, 5 6 silver birch to prune - 100C Wood Road Kings Cliffe, PE8 6XR **This application requires more clarification as to which trees are being pruned and which are being removed.**

NE/23/00647/PNA - Agricultural storage Building - Westhay Farm Stamford Road Kings Cliffe, PE8 6XX This application does not require planning permission as it is a permitted development ,it had also received a prior approval from NNC

NE/23/00646/PNA - The erection of a small agricultural field shelter/ field storage building. Length 12.95 metres, Height to eaves 2.98 metres, Breath 7.1 metres. Height to ridge 5.1 metres - Land adjacent Morehay Lane, Morehay Lane, Kings Cliffe This application does not require planning permission as it is a permitted development, it had also received prior approval from NNC

23/299 Planning Applications Granted by NCC

NE/23/00355/LBC - Re-submission of 20/01520/LBC to incorporate minor changes, which include the windows in the garden room no longer to be replaced by large sliding doors, instead simply re-glazed within the existing frames and the low supporting wall retained - 2 The Dovecote, Park Street, Kings Cliffe, PE8 6YL NE/23/00280/LBC & NE/23/00278/FUL -Conversion of outbuilding to studio and study. - Hall Farm, 1 Hall Yard, C

23/300 Wildplaces – Proposed Hedgerow in the Village Field

The proposal stated that the hedgerow would be maintenance free, however concerns were raised that is that any hedge should be managed to ensure that the hedge would not grow out of control and cut off public access to the end of the field, if this happens the Parish council could become liable for the cost of cutting the hedge back and having to maintain it in the future.

At the same time, it was agreed that there should be a reasonable gap between the proposed Hedge and field boundaries to ensure that access for Pedestrians is maintained,

It was stated that any help to wildlife was a good thing, but it does need to be done in a responsible way.

It was agreed that the Clerk would draft a letter of response noting the conditions that need to be met before we can agree to this proposal and that we would ask that this is agreed to by Wildplaces / Transition.

Clerk

23/301 Grass Cutting - Cemetery/Churchyard - Complaints

Cllr T. Copeland contacted the contractor responsible for cutting the grass at the Churchyard and Cemetery but has received no response. Both sites have been cut again and the Chairman noted that it does look better but will organise a meeting with the contractor to outline our requirements and the possibility of increasing the number of times the grass is cut.

Chairman

It was agreed to pay the outstanding invoice.

Proposed: Councillor T. Copeland

Seconded: Councillor G. Holland

23/302 Allotments

A meeting of the sub-committee was arranged but due to inclement weather was cancelled. Cllr. J. Atkinson stated that some allotment holders had not received confirmation of rent payment so the Clerk will resend them and also send a copy to Cllr J. Atkinson. Cllr J Atkinson also reported on confusion with regards the new Charges, however it was pointed out that only 3 Allotment holders received chasing letters prior to payment being received.

Clerk

A further meeting of the Allotments committee was organised for Saturday 15th July.

23/303 Kings Cliffe Parish Council Facebook Page

Discussions are still taking place between the Chairman and Clerk as to content of the Facebook page however, it is hoped that this will be Operational shortly.

23/304 Defib Pads and Maintenance

Cllr. T. Copeland is currently checking the defibrillators and purchasing replacement pads as needed. It was agreed to enter into a service contract with the Community Heartbeat Trust who will provide replacement batteries, pads and defibrillators when needed and also liaise with the ambulance service on our behalf. It was also agreed that more Defibrillator Guardians were required and Councillors agreed to check the defibrillator nearest to them.

Cllr. T. Copeland

Proposed: Councillor T. Copeland Seconded: Councillor M. Stewart

23/305 Archives re: Old Fire Station

It has been decided that the Old Fire Station should be used to store Council files and documents. To achieve this a it was agreed that we would approach the Parochial Church Council, to ask them to tidy up their items they are storing there to allow us access to the files and documents already there and make room for current documents and files. Cllr. T. Copeland agreed to raise this at the Next Parochial Church Council meeting, which hopefully will result in a meeting

Once there is space it was agreed that the Clerk will purchase a filing cabinet.

23/406 Speed warning signs

Cllr. J. Atkinson will circulate the quotes she has received so it can be decided which speed warning signs should be purchased. Cllr. J. Atkinson will then apply for a grant to cover some of the cost.

Cllr J. Atkinson

23/307 Road and footpath repairs

Cllr. R. Isaac is liaising with Highways to improve the road surface on Orchard Lane and also Wansford road. It was suggested that a 7.5 tonne limit be put in place along West Street, the Clerk will contact Highways to explore the suggestion.

Cllr. R. Isaac/ Clerk

23/308 Elephant trap

Remedial work still booked, Cllr. R. Meadows will chase again. Elephant trap is silting up and lower outlet half blocked and overflowed during heavy rain. Cllr. R. Meadows will ask Highways to send drain tanker to clear pit and check/flush road drain.

Cllr. R. Meadows

23/309 Reports from our Representatives Landowners have recently been given fourteen days to clear obstructed Wansford Road - Stamford Road, Public Bridleway. Kings Cliffe Active asked for permission to use the Village Field for additional parking. It was agreed to give permission. Kings Cliffe Active were also concerned about the number of complaints regarding the grass cutting around the village. Chairman A. Howard will contact Simon Fairhill to discuss this.	
23/310 Burial Board Report It has been noted that there are some unstable headstones in the Churchyard. An inspection of the headstones will take place to decide which need to be stabilised and quotes will be obtained for the work needed.	
23/311 Gazette entry – August 2023 Discussed and agreed	
23/312 Police: Crime Report/JAG An informal meeting is being arranged with the Clerks in the area and a representative of the rural crime team.	
23/313 Correspondence Received	
The next Meeting will be held at 7.30 pm on Thursday 14th September 2023 at Lower Ground Floor Community Room Kings Cliffe Active.	
Signed Date	

