

Kings Cliffe Parish Council

The monthly meeting of the Parish Council Was held on Thursday 12th October 2023 at 7.30pm at Kings Cliffe Active.

Request to Speak – Steve Lattimore, Chairman of the Kings Cliffe Football Club came to talk about the possibility of having a football pitch on the village field as the 2 they have at KC Active are not enough to sustain the number of age groups using them. These pitches would primarily for the junior teams.

23/344 Declarations of Interest – None

23/345 Presents: Chairman A. Howard, Vice-Chairman M. Day, Cllrs. D. Balmer, G. Holland, M. Stewart & R. Isaac,

23/346 Unitary Councillors: All Unitary Councillors were invited, none attended. Cllrs J. Smithers and H. Harrison sent apologies.

23/347 Apologies for Absence: Cllrs. J. Atkinson, T. Copeland, R. Meadows, G. Smid & M. Tank.

23/348 Chairman's Report

None

23/349 Minutes of the Meeting held on 14th September 2023

Proposed: Councillor R. Isaac

Seconded: Councillor D. Balmer

23/350 Any Matters Arising

S106 – Lap and leap. An Ncalc representative met with Stacey Wylie the S106 Monitoring officer who has committed to contacting us to advise us on what steps we need to do to access our allocated funds.

Transition Wildplaces have decided not to go ahead with planting a hedgerow on the village field after receiving the conditions we needed to agree to this proposal being agreed.

The Clerk contacted North Northants Council regarding tree planting around the village. The response was that trees need to be planted 3m from the highway and 2.5m from property boundaries. This response was forwarded to Anna Stockley who first made the enquiry.

23/351 Accounts Payable

Clerks Salary	£450.00
Npower	£TBC
Shaw Gardening Services	£600
Splashweb Internet Hosting	£TBC
PKF Littlejohn LLP	£252.00
Stephenson Smart	£660.00
Kings Cliffe Parish Church (Gazette donation)	£200.00

It was decided that we should wait for an updated Npower invoice before sending payment – Npower raised the unit price and failed to inform us.

It was agreed to pay £40 for a Poppy Wreath.

<p>Proposed: Councillor R. Isaac It was decided not to renew the Kings Cliffe plan website domain as the information can be found on our Parish Council website. The Clerk will contact Mark Ayres for an updated invoice.</p>	<p>Seconded: Councillor D. Balmer</p>	<p>Clerk</p>
<p>Proposed: Councillor M. Day</p>	<p>Seconded: Councillor M. Stewart</p>	
<p>23/352 Amounts Received</p>		
<p>Burial Board</p>	<p>£230</p>	
<p>23/353 Financial Position</p>		
<p>Bank Balances: As of 7th September 2023</p>		
<p>Current £44,635.26:</p>		
<p>Deposit £70,840.26: (£51,757.15) of this is for the Village Field (Hypothecated Reserves)</p>		
<p>Bequest Account Re: Cemetery £847.79: (Hypothecated Reserves)</p>		
<p>Nationwide Business 95 Day Saver:Section106Lap&Leap (Hypothecated Reserves)£62,342.68 as of 31/3/23 (Statements Annually)</p>		
<p>Cambridge BuildingSocietySaver:Section106Lap&Leap (Hypothecated Reserves) £60,482.94 as of 31/12/22 (Statements Annually)</p>		
<p>It was suggested that a third signatory was needed after the resignation of Cllr. R. Brown. Cllr. G. Holland has agreed to be the third signatory.</p>		
<p>Proposed: Councillor R. Isaac</p>	<p>Seconded: Councillor M. Stewart</p>	
<p>23/354 Audit of Accounts Update</p>		
<p>The Annual audit of accounts is now complete. The Clerk will publish the final report and certificate on our website and contact the Inland Revenue in regard to the Clerk being put on a payroll. As a result of the audit the following proposals were agreed:</p>		
<p>Reappoint Stephenson Smart as Internal Auditor for the current financial year.</p>		
<p>Proposed: Councillor M. Day</p>	<p>Seconded: Councillor D. Balmer</p>	
<p>Approve Stephenson Smart to act as our agents with the Inland Revenue.</p>		
<p>Proposed: Councillor R. Isaac</p>	<p>Seconded: Councillor M. Stewart</p>	
<p>Approve Stephenson Smart to manage the payroll for the clerk from the 1st November.</p>		
<p>Proposed: Councillor G. Holland</p>	<p>Seconded: Councillor R. Isaac</p>	
<p>23/355 Planning Applications - – https://publicaccess.east-northamptonshire.gov.uk/online-applications/NE/23/01033/TCA/ - T1 - Ash to be re pollarded back to the original points. T2 -Sycamore to be re pollarded back to the original points - 28 West Street Kings Cliffe Peterborough PE8 6XA Recommend Approval (Support)</p>		
<p>23/356 Planning Applications Granted by NCC</p>		
<p>None</p>		
<p>23/357 Grass Cutting Tender</p>		
<p>We were approached by Ben Emery Garden Services asking to tender for the Grass Cutting contract. The Clerk will ask Cllr. T. Copeland to contact Shaw Garden Services to ask for a quote for next year. If the quote is the same as this year it was decided to renew the contract, but if it is higher then, more discussion about going out to tender may be required.</p>		
		<p>Clerk/Cllr. T. Copeland</p>

<p>23/358 Biodiversity Policy</p>	<p>Cllr. J. Atkinson asked for this to be added to the agenda but, as she was unable to attend the meeting it will be discussed at the next meeting. In the meantime, the Clerk will contact Ncalc to seek advice as to our responsibility to the Biodiversity policy.</p>	
<p>23/359 Land Behind Oak Lane</p>	<p>Although it is agreed that the area at the top of Oak Lane is congested, there is a concern that if we agreed to the sale of the parcel of land it would set a president and other home owners along that road may want to purchase some land and, the area could become a car park instead of a green space. It still hasn't been confirmed if we are able to sell the land due to a covenant on the deeds when the land was transferred to us. Chairman A. Howard and Vice-Chairman M. Day will check the deeds.</p>	<p>Chairman/Vice-Chairman</p>
<p>23/360 Beech Tree</p>	<p>The Clerk will contact the Beat Forester to arrange a meeting with Councillors to discuss why the remaining dead limb hasn't been removed from the tree and what further plans are in place for the tree's future.</p>	<p>Clerk</p>
<p>23/361 Allotments</p>	<p>The meeting with prospective tenants had to be cancelled due to inclement weather, this meeting will be re-arranged.</p>	
<p>23/362 Kings Cliffe Parish Council Facebook Page</p>	<p>The Facebook page is now available to view, the Clerk gave access to Chairman A. Howard who has started to build the page, it is still needs a few tweaks and is being added to and edited. Chairman A. Howard will liaise with Cllr. T. Copeland on this.</p>	<p>Chairman/Cllr. T. Copeland</p>
<p>23/363 Archives re: Old Fire Station</p>	<p>The Parochial Church Council have met and agreed to clear up the Fire station. The Clerk will contact Cllr. T. Copeland as a Parochial Church Council member to make sure that it is only Parochial Church Council items that are being removed and our documents and papers have been retained.</p>	<p>Clerk</p>
<p>23/364 Speed warning signs</p>	<p>Due to Cllr. J. Atkinson being unable to attend the meeting this will be re-visited at the next meeting.</p>	
<p>23/365 Road and footpath repairs</p>	<p>Road strips have been installed on Park Street. The Clerk will contact Sarah Barnwell at Northants County Council to clarify their purpose.</p>	<p>Clerk</p>
<p>23/366 Elephant trap</p>	<p>Due to Cllr. R. Meadows being unable to attend the meeting, there are no updates on the Elephant Trap.</p>	
<p>23/367 Reports from our Representatives</p>	<p>Cllr. R. Meadows attended the Augean meeting but as he was unable to attend the meeting he was unable to update the us on what was discussed or if a skip could be arranged for the Allotments through them.</p>	
<p>23/368 Burial Board Report</p>	<p>None.</p>	
<p>23/369 Gazette entry – November 2023</p>	<p>Discussed and agreed.</p>	
<p>23/370 Police: Crime Report/JAG</p>	<p>None.</p>	

23/371 Correspondence Received

Village Field – The Village Field was originally acquired for a Cricket Pitch. It was agreed in principal that it could be used for 1 full sized Football Pitch subject to a plan and agreement that all works will be undertaken and paid for by the Football Club. As football is primarily a winter sport, we would like to look into the pitch being available for summer sports like cricket. The Clerk will contact the Football Club to invite them to the next meeting with their plans.

Clerk

Flood Survey Report – We were contacted by Ziggy Westphal, the Emergency Planning Officer who wanted to come and talk to us about the Flood Survey Report. The Clerk will contact her and arrange for her to talk at the next meeting.

Clerk

The next Meeting will be held at 7.30 pm on Thursday 9th November 2023 at Lower Ground Floor Community Room Kings Cliffe Active.

Signed _____

Date _____