



# Kings Cliffe Parish Council

6<sup>th</sup> May 2026

Dear Councillors,

You are hereby summoned to attend **THE ANNUAL MEETING OF THE PARISH COUNCIL** (Kings Cliffe) to be held at Kings Cliffe Active (Café Room) on **Thursday 14<sup>th</sup> May 2026 at 7.30pm**

Yours sincerely,

Mr. Lee O'Connor (Clerk/RFO)

## THE ANNUAL MEETING OF THE PARISH COUNCIL – AGENDA

26/32	<b>Apologies for absence</b> To receive and note apologies of absence received by the Clerk
26/33	<b>Declarations of Interest</b> To receive declarations of interest under the Council's Code of Conduct related to business on the agenda
26/34	<b>Election of Chairperson</b>
26/35	<b>Election of Vice-Chairperson</b>
26/36	<b>Appoint Members to Staffing Committee/Working Groups</b>  Staffing <u>Committee</u> Church & Cemetery Grounds Working Group Amenities Working Group Street Lighting (convert to L.E.D) Project Working Group Emergency Planning Working Group
26/37	<b>Appoint Wardens</b>  Footpaths Trees Highways Grass Maintenance Defibrillators Play Equipment Vehicle Activated Sign Cameras
26/38	<b>Nominations to other village bodies</b>  KC Memorial Hall Cornforth Homes KC Active Augean Liaison Group
26/39	<b>Public Participation</b> A maximum period of 15 minutes will be allocated to enable members of the public to address the meeting briefly. Notice must be given to the Clerk if you wish to speak, no later than <b>5.00pm on Tuesday 12<sup>th</sup> May 2026</b>
26/40	<b>Minutes of the last meeting (previously circulated)</b> To Agree the Minutes from the Parish Council meetings held on Thursday 16 <sup>th</sup> April 2026



26/41	<b>Matters arising from the previous Meeting</b>																								
26/42	<b>Reports from Unitary Councillors</b>																								
26/43	<b>Reports from Staffing Committee/Working Groups</b>																								
26/44	<b>Clerks Report</b>																								
26/45	<p><b>Dates for Meetings (2026-27) to agree</b></p> <p><b>2026</b>          Thur 11<sup>th</sup> June          Thur 9<sup>th</sup> July  <b>August - No Meeting</b>          Thur 10<sup>th</sup> September          Wed 7<sup>th</sup> October          Thur 12<sup>th</sup> November          Thur 10<sup>th</sup> December</p> <p><b>2027</b>  <b>January – No Meeting</b>          Thur 11<sup>th</sup> February          Thur 11<sup>th</sup> March          Thur 15<sup>th</sup> April</p>																								
26/46	<p><b>Accounts Payable</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 40px;">YU Energy – Monthly</td> <td style="text-align: right;">£861.04 (dd)</td> </tr> <tr> <td style="padding-left: 40px;">Scribe - Monthly</td> <td style="text-align: right;">£68.40 (dd)</td> </tr> <tr> <td style="padding-left: 40px;">Barclay Card Commercial - Monthly</td> <td style="text-align: right;">£11.52 (dd)</td> </tr> <tr> <td style="padding-left: 40px;">Banking Service Charge - Monthly</td> <td style="text-align: right;">£7.00 (dd)</td> </tr> <tr> <td style="padding-left: 40px;">HMRC – Monthly</td> <td style="text-align: right;">£278.14</td> </tr> <tr> <td style="padding-left: 40px;">Premiership Sports Turf – one off</td> <td style="text-align: right;">£9,590.00</td> </tr> <tr> <td style="padding-left: 40px;">Robinsons Gardening – Monthly</td> <td style="text-align: right;">£1,490.00</td> </tr> <tr> <td style="padding-left: 40px;">EE – One off</td> <td style="text-align: right;">£108.59</td> </tr> <tr> <td style="padding-left: 40px;">Rob Giddings – x3 months payment</td> <td style="text-align: right;">£2,700.00</td> </tr> <tr> <td style="padding-left: 40px;">KC Memorial Hall – One off</td> <td style="text-align: right;">£21.50</td> </tr> <tr> <td style="padding-left: 40px;">Fenland Leisure Products – one off</td> <td style="text-align: right;">£69.60</td> </tr> <tr> <td style="padding-left: 40px;">Clear Councils (insurance) – annual</td> <td style="text-align: right;">£1,217.28</td> </tr> </table>	YU Energy – Monthly	£861.04 (dd)	Scribe - Monthly	£68.40 (dd)	Barclay Card Commercial - Monthly	£11.52 (dd)	Banking Service Charge - Monthly	£7.00 (dd)	HMRC – Monthly	£278.14	Premiership Sports Turf – one off	£9,590.00	Robinsons Gardening – Monthly	£1,490.00	EE – One off	£108.59	Rob Giddings – x3 months payment	£2,700.00	KC Memorial Hall – One off	£21.50	Fenland Leisure Products – one off	£69.60	Clear Councils (insurance) – annual	£1,217.28
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26/48	<p><b>Financial Position</b></p> <p><b>Bank Balances:</b></p> <p><b>Unity Trust Current Account £168,656.85 (as of 30/4/26)</b></p> <p><b>Unity Trust Savings Account £879.34 (as of 30/4/26)</b></p>																								



	<p><b>Nationwide Business 95 Day Saver: Section106 Lap&amp;Leap £69,587.73 (Hypothecated Reserves, as of 31/03/26 Statements Annually)</b></p> <p><b>Cambridge Building Society Saver: Section106Lap&amp;Leap (Hypothecated Reserves) £53,398.82 (as of 31/01/2026, Statements Annually)</b></p>														
26/49	<p><b>Planning Applications</b>  <a href="https://publicaccess.east-northamptonshire.gov.uk/online-applications/">https://publicaccess.east-northamptonshire.gov.uk/online-applications/</a></p> <table border="1"> <tr> <td>Application No:</td> <td colspan="3">26/00797/AOC</td> </tr> <tr> <td>Location:</td> <td colspan="3">Land Rear Of, Fineshade Close, Kings Cliffe,</td> </tr> <tr> <td>Proposal:</td> <td colspan="3">Approval of Condition: Discharge of conditions pursuant to NE/23/01021/FUL. Erection of ten dwellings with associated vehicular access, parking and landscaping., Condition 7 - Materials and finishes to be used for the external walls, roofing, windows, fascias, soffits, barge boards and rainwater goods., Condition 13 - Electric vehicle charging points., Condition 14 - Location and design of the refuse bin and recycling materials storage areas and collection points.</td> </tr> </table>			Application No:	26/00797/AOC			Location:	Land Rear Of, Fineshade Close, Kings Cliffe,			Proposal:	Approval of Condition: Discharge of conditions pursuant to NE/23/01021/FUL. Erection of ten dwellings with associated vehicular access, parking and landscaping., Condition 7 - Materials and finishes to be used for the external walls, roofing, windows, fascias, soffits, barge boards and rainwater goods., Condition 13 - Electric vehicle charging points., Condition 14 - Location and design of the refuse bin and recycling materials storage areas and collection points.		
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26/51	<b>Review Bank Signatories for 2026-27</b>														
26/52	<b>Review Terms of Reference for the Staffing Committee/Working Groups for 2026-27</b>														
26/53	<b>Review all Insurances for 2026-27</b>														
26/54	<b>Review Standing Orders for 2026-27</b>														
26/55	<b>Review Financial Regulations for 2026-27</b>														
26/56	<b>Review Asset Register for 2026-27</b>														
26/57	<b>Review the Council's Risk Assessment for 2026-27</b>														
26/58	<b>Review the Council's Complaints Procedure for 2026-27</b>														
26/59	<b>Review the Code of Conduct for Councillors for 2026-27</b>														
26/60	<b>Internal and External Audits Update</b>														
26/61	<b>Agree Co-Option Policy and Timetable for two casual vacant seats</b>														
26/62	<b>Gazette Entry for June 2026</b>														
26/63	<b>Communications Received</b>														

(Please note this meeting will be recorded for the purposes of the clerk's minute taking. All recordings will be deleted once the minutes have been approved)