Kings Cliffe Parish Council

Minutes of the meeting held Wednesday 12th November 2026 (7pm) at KC Active, Kings Cliffe, PE8 6YH

Present: Cllr Atkinson (Chair), Cllr Woore (Vice-Chair), Cllr Day, Cllr Howard, Cllr McVitty, Cllr Stewart, Cllr Milne Atkinson

Clerk/RFO: Lee O'Connor

4 Members of the Public in attendance

Minutes

26/181	**Apologies for absence** Cllr Meadows / Cllr Copeland / Cllr Jubb / Cllr Varty
26/182	**Declarations of Interest** None
26/183	**Public Participation** Lauren Adams/Louise Biggins spoke regarding a communication sent to the Parish Council regarding a potential 'Dog Paddock' Planning application on the land north of KC Active.
26/184	**Minutes of the last meeting (previously circulated)** The minutes from the Wednesday 7th October 2026 meeting were agreed in full. Proposed: Cllr McVitty Seconded: Cllr Woore
26/185	**Matters arising from the previous Meeting** Covered on this agenda
26186	**Reports from Unitary Councillors** Apologies sent from Cllrs Fairhall and Humberstone Cllr Fairhall sent an email update: EV chargers and a Traveller site planning application in Warmington has kept me busy in this last period (with Extraordinary Parish meetings in Tansor and Warmington). Otherwise not much from me to report on.

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	• The next Cluster Meeting with the Leader of the Council and Chief Executive at the start of December (in Oundle) • Local Plan next stage consultation pushed back into the New Year. • I hope to join your Highways Walkabout in December. • And there's a new PCSO in place, who I met outside the Kings Cliffe Shopper last Saturday, he had parked up and was doing a walkabout.
26/187	**Reports from Staffing Committee/Working Groups** **Staffing Committee** The Clerk/RFO has now reached the Auto-enrolment threshold and KCPC has been registered with NEST Pensions. **Amenities Working Group** Pytchell working party (1st Saturday of the month) General tidy up took place this month. Action: To speak to neighbouring land owners regarding the boundary wall again. Rob Stockley looking at a tree management plan regarding works needed. There are also the water pump repairs required. Allotments Inspection took place on Mon 2nd November. Most allotments were found in good condition. 4 allotments were identified as needing some action. The Clerk/RFO has contacted these allotment holders. 1 Allotment holder has given up their tenancy and has already been replaced by a new tenant. Water at the allotments was also raised still as an issue. A proposal of a pumping unit from the Willow Brook to the allotments has been proposed. It was discussed and agreed to look at this further with the support of Rob Stockley. NNC Highways Walkabout booked for 1/12/26 with Parish Councillors and Clerk/RFO **Emergency Planning Working Group** Training Exercise booked for Saturday 21 Nov (12pm) - 20 people involved – head of NNC Emergency Planning Lead and other operational leads. A village wide training exercise with other Parish Councils joining. It was resolved to allow a maximum spend of £50.00 on refreshments for volunteers. Proposed: Cllr Woore Seconded: Cllr Stewart **L.E.D Conversion Working Group** The Clerk/RFO has applied to the Magna Park Community Fund for funds to convert the remaining parish streetlights to L.E.D. The PC will find out in January 2027 if they have been successful. E-on (our current) contractor for maintenance has sent through a quote for approx. £20,000+ to complete this work.

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	Belfour Beaty have not replied yet to the information sent to them last month. **Cemetery and Churchyard Working Group** Local contractors have been at the Cemetery and Church Yard this week (wb 9 Nov) undertaking improvement and safety works in these areas, as agreed previously. They have completed the work to a high level and the Council would like to thank them for their services. It was agreed to approve payment for the invoice shared, as previously agreed. An email would be sent to Councillors. Bench needing repair (lower cemetery – left hand side) – Clerk/RFO to check and obtain quotes, if required. 2 Funerals held in the last couple of weeks.
26/188	**Clerks Report** The Clerk reported the following work: Social Media updates Website updates Finance/Accounts work Allotments – Meetings/Walk-round Final Grant submission and report for Oak Lane Common with Veolia Trust Meeting contractors at the Churchyard and Cemetery Meetings with Councillors Meeting with Parishioners Sourcing Quotes Project Management Grant Application (Magna Park Fund) Funeral Preparations/Meeting Funeral staff AGAR Digital Training Registering KCPC with NEST Pensions Scheme Setting up OS Data Hub Allotment Tenancy Agreements NNC Highways Issues Review of Grass Cutting SLAs – End of Season Insurance queries HMRC Issues/PB Contact Budget 2027-28 Planning and works has started ready for December meeting and to agree Precept
26/189	**Accounts Payable** YU Energy – Monthly £776.04 (dd) Unity Bank – Monthly £7.00 (dd)

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	Scribe – Monthly	£68.40 (dd)
	Barclay Card Commercial – Monthly	£13.61 (dd)
	EE – Monthly	£15.60
	E-on – One off	£840.00
	P C C of Kings Cliffe (Gazette Donation) – Annual	£220.00
	Price Bailey – Quarterly	£162.00
	PKF Littlejohn LLP – Annual	£378.00
	Simon Manning (Fuel) – One off	£20.01
	J.R Snowdon – One off	£13,600.00
	Proposed: Cllr Howard	Seconded: Cllr Woore
	[Note – HMRC PAYE payments are now on a quarterly DD]	
26/190	**Amounts Received**	
	Allotments	£10.00
	GrantScape	£3,675.00
26/191	**Financial Position**	
	Bank Balances:	
	Unity Trust Current Account £25,550.58 **(as of 30/10/26)***	
	Unity Trust Savings Account 1 £887.96 **(as of 30/10/26)**	
	Unity Trust Savings Account 2 £100,000.00 **(as of 30/10/26)***	
	Nationwide Business 95 Day Saver: Section106 Lap&Leap £69,587.73 **(Hypothecated Reserves, as of 31/03/26 Statements Annually)**	
	Cambridge Building Society Saver: Section106Lap&Leap **(Hypothecated Reserves)** £54,625.20 **(as of 31/03/2026, Statements Annually)**	
	£100,000.00 transfer (from Unity Trust Current to Savings Acc 2)	
26/192	**Planning Applications to NNC**	
	https://publicaccess.northnorthants.gov.uk/online-applications/ https://publicaccess.east-northamptonshire.gov.uk/online-applications/	

Application No.	Location	Proposal	KCPC Comments
26/02884/TCA	29A West Street, King's Cliffe, PE8 6XB	Tree works: repollard two Lime trees on the drive by up to 3m and repollard six Lime trees in the rear garden by 2–2.5m back to the established pollard points.	No Objection
26/02945/VAR	1 Church Walk, King's Cliffe, PE8 6XD	Variation of Condition 3 (approved plans) of NE/23/00755/FUL to substitute approved drawings and enlarge the balcony to facilitate fixing the balustrade to the walls.	No Objection

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	26/03021/HFUL	3 Sycamore Close, King's Cliffe, PE8 6WZ	Householder Planning Permission: erection of a single-storey side extension.	No Objection
	26/02399/FUL	King's Cliffe Industrial Estate, Wansford Road, King's Cliffe, PE8 6PB	Full Planning Permission: erection of a new portal-frame warehouse.	Objection: Traffic issues/warning signage (turning right)/request the number of vehicles

26/193 **Planning Decisions by NCC /Appeals**

Application No.	Location	Proposal	NNC Decision
26/01097/LBC	41 West Street, King's Cliffe, PE8 6XB	Listed Building Consent relating to installation of Gigaclear broadband.	Permitted / Approved – 14 October 2026
26/02389/LBC	The Stables, Huskissons Yard, Wansford Road, King's Cliffe, PE8 6ZE	Internal alterations; subdivision to form study/cloaks cupboard, relocation of utility room, window alterations and additional rooflights.	Withdrawn – 20 October 2026
26/02625/HFUL	121 Wood Road, King's Cliffe, PE8 6XR	Erection of a side extension.	Permitted / Approved – 19 October 2026
26/02570/TCA	31 Park Street, King's Cliffe, PE8 6XN	Remove Sycamore and reduce/manage Leyland Cypress.	No Objection – 23 October 2026
26/02609/TCA	59 West Street, King's Cliffe, PE8 6XB	Walnut – reduce branches overhanging house to provide 2m clearance; Holly – fell and remove, including stump grinding.	No Objection – 23 October 2026

26/194 **Planning Applications on KCPC Website**

It was discussed and agreed to use KCPC social media to share and post NNC Planning Applications for Kings Cliffe Parish from the NNC portal for 3 months as a trial.

26/195 **NNC Updates/Communications**

Consultation with NNC (Deadline was 4th October) regarding communications. Cllr Woore and Atkinson attended last forum in Thrapston.
NB - 1st December - Cllr Fairhall's Cluster meeting for Oundle Ward Town and Parish Councils being held in Oundle.

26/196 **RBL: Donation 2026/Remembrance Village Displays**

It was resolved to agree a donation of £130.00

Proposed: Cllr Howard Seconded: Cllr Woore

It was discussed and agreed for next year to purchase and display Remembrance Street Decorations around the village. This will be discussed and a planning group set up next Summer (2027).

26/197 **Grant Applications/Parish Council Grants**

Veolia Trust Grant (for the Oak Lane Common Project) is now complete. Full payment was received today for £12,510.00.

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	Magna Park Community Fund has been applied for L.E.D Streetlights Conversion – Grant decisions will be published in January 2027. **Parish Council Community Grants** It was resolved to promote and support Community Organisations (within the Parish) with a round of Small Parish Council Grants up to the maximum value of £1,000.00 from each group. The Clerk/RFO will create an advert to put out with the deadline of early December for decisions and approvals at the next meeting in December 2026. Proposed: Cllr Day Seconded: Cllr Woore
26/198	**Bins (Oak Lane Park, Maltings Green, West Street** (shop)**)** It was agreed to contact NNC and report the state of all bins across the village and ask, where possible, to replace them. The Clerk/RFO will write to NNC.
26/199	**Old Middle School site** Link with Cllr Fairhall regarding any future proposals for the site.
26/200	**HMRC PAYE Update** The Clerk/RFO with the Chair are still investigating HMRC Historic PAYE issues (relating from 2020-2022) A further update to follow.
26/201	**Oak Lane Common Update** Project now complete. The Council wanted to thank Johny Snowdon for this work. Sheep will be introduced Sunday 15th November. All signs have gone up and community message will go out from the Parish Council when the sheep are introduced to the area. A resident has requested wood chippings for the footpath through this area. Contact Robinson's Gardening to ask whether he can supply suitable chippings/wood chipper.
26/202	**Amplius Owned Garages/Village Parking Update** A member response from NNC to Cllr Simon Fairhall has been received and shared with the Parish Council. Further questions are being posed around the usage of Garages owned by Amplius in the village.
26/203	**VAS Camera Update** It was resolved to purchase the VAS Camera and additional battery, from CMT (online) for £4,200.77.

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	Check with the Section 50 Licence from NNC to erect the VAS Camera. Proposed: Cllr McVitty Seconded: Cllr Howard
26/204	**Speed Awareness Scheme/Police Liaison Rep Update** Cllr Varty has written to the SA Scheme and is awaiting a reply.
26/205	**Sovereign Grange Park Play Equipment Update** The working group met and now have an idea of the equipment the community would like to add to this area. The working group would like to apply for grants to source funds for this equipment. It was agreed to allow the working group to apply for Grants on behalf of the Parish Council with the Clerk/RFO leading applications and reporting back to the Council all costs involved.
26/206	**Northern Boundary Fence/Hedge at KC Active Update** Work to remove this boundary fence will begin this week and a new fence will be erected as previously agreed.
26/207	**Allotments Update** All allotments now full. 2 new Allotment holders since the last meeting. It was resolved to increase the cost of all allotment plots for 2027 by £5.00 Proposed: Cllr Day Seconded: Cllr Woore
26/208	**Gazette Entry for December 2026** Taken from this agenda
26/209	**Communications Received** Rockingham Holiday Park Communications Following email communications between Wansford, Nassington, Yarwell and Kings Cliffe Parish Councils, a meeting will be set up to discuss the Holiday Park plans and concerns of local residents.

[Meeting closed at 9:15pm]

The next meeting of the Kings Cliffe Parish Council will take place on **Thursday 10th December** 2026 (7pm)
(KC Active, Kings Cliffe)

Minutes signed:…… Date:……

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